

Finance guidelines



The Charity only pays for directly incurred costs on grants. Directly incurred costs are the direct costs of research and include:

- Research staff costs (e.g. research assistant salaries, junior postdoctoral researchers).
- Consumables and other costs directly attributable to the project.
- Travel and subsistence.

The Charity does not pay indirect costs or directly allocated costs. Indirect costs are costs that are necessary for underpinning research but which cannot be allocated to individual projects. Examples include computing and information support, central services, general maintenance, lighting, heating and other infrastructure costs. Directly allocated costs are shared costs based on estimates and do not represent actual costs on a project-by-project basis. Directly allocated costs may include:

- The proportion of time spent by the senior researchers such as the principal investigator and co-investigators on a research project.
- The costs of shared resources such as clerical and administrative staff, nurses, lab technicians, supervisors and collaborators who are already employed.
- Equipment not specific to the research such as lab supplies and lab equipment.
- Estates: the space used by researchers.

Salaries

The following salary costs may be included:

- Staff employed specifically to work on the grant.
- Post-docs on the grant who don't have their salary covered from another source.
- Salary increases year on year which are set out in the grant application up to 5% pa.
- **Quest for Cures applications only** - PhD stipends and fees.

The following salary costs may not be included:

- Salary of the Principal Investigator.
- Salary of anyone who has a tenured or open-ended post or whose salary is guaranteed or funded by their institution in any other way.
- Salary of staff providing core services within the institution (e.g. sequencing or statistics).
- Any increase in employment costs occurring during the grant period which are not set out in the grant application (e.g. institutional pay awards, national insurance increases).
- UK apprenticeship levy.

If the project would be unable to proceed without salary buyout in one of the above categories, please contact the Charity before submitting your application.

Equipment

The Charity expects host institutions to provide research infrastructure including laboratory equipment, and does not routinely pay for equipment as part of our grants. If the project would be unable to proceed without an equipment purchase, please contact the Charity before submitting your application.

Travel

The following travel costs may be included:

- Travel as part of the project
- Conference travel and attendance costs for one conference towards the end of the grant at which you are presenting funded research, up to £750. For Quest for Cures only, you may budget for two domestic and one international conferences up to £3500.

Open Access Costs

You may include open access costs for publications arising from the grant.