

# OFFICE MERCHANDISE VOLUNTEER



## Why do we need your help?

Our team of Office Merchandise Volunteers are absolutely vital to the smooth running of all of our fundraising and awareness events, as well as our online shop.

Office Merchandise Volunteers work behind the scenes ensuring that all merchandise, from running vests to greetings cards, is delivered on time and with care.

## What will I be doing?

You may get involved in any or all of the following:

- Packing and sending orders to our supporters and fundraisers taking part in events
- Processing and fulfilling orders from our online shop
- Keeping an eye on stock levels and replenishing stock in the packing area as needed
- Putting together information packs for our early diagnosis campaign, to go to schools and healthcare professionals

## What skills and experience do I need?

- Organisation and reliability
- Attention to detail
- Confident working independently and as part of a team
- Good communication skills
- Able to take instruction
- Good at time-keeping

## How much of my time would you like?

We are looking for a volunteer to support us regularly once each week for two to four hours. This would either be on a Tuesday, Wednesday or Thursday, between the hours of 9am-2pm.

## How will I be trained and supported?

- You'll receive a full induction to The Charity and your role
- You'll receive regular support and supervision with a designated volunteer coordinator
- You'll be given any equipment and information necessary to carry out your role
- You'll have access to a volunteers Facebook page where you can connect with others taking on similar roles in their local area.

## What can I gain from volunteering with you?

- Experience working in our busy, friendly office
- Making a valuable contribution to the lives of those affected by brain tumours
- Utilising your existing skills as well as developing and learning new ones

## Brain tumours in the UK: the facts

- Brain tumours are the biggest cancer killer of children and adults under 40
- Almost 11,000 people are diagnosed with a primary brain tumour each year
- 62% of children who survive a brain tumour are left with a life-altering disability

The Brain Tumour Charity is the world's leading brain tumour charity and the largest dedicated funder of research into brain tumours globally. Committed to saving and improving lives, we're moving further, faster to help every single person affected by a brain tumour.

We're set on finding new treatments, offering the highest level of support and driving urgent change. And we're doing it right now. Because we understand that when you, or someone you love, is diagnosed with a brain tumour – a cure really can't wait.

## Where will I be based?

At our office in Farnborough, Hampshire

## How do I apply?

Complete our online [application form](#), or contact the Volunteer team by phone on 01252 237818 or by email [volunteering@thebraintumourcharity.org](mailto:volunteering@thebraintumourcharity.org).

### Brain tumours in the UK: the facts

- Brain tumours are the biggest cancer killer of children and adults under 40
- Almost 11,000 people are diagnosed with a primary brain tumour each year
- 62% of children who survive a brain tumour are left with a life-altering disability

The Brain Tumour Charity is the world's leading brain tumour charity and the largest dedicated funder of research into brain tumours globally. Committed to saving and improving lives, we're moving further, faster to help every single person affected by a brain tumour.

We're set on finding new treatments, offering the highest level of support and driving urgent change. And we're doing it right now. Because we understand that when you, or someone you love, is diagnosed with a brain tumour – a cure really can't wait.